

Fundamentals of Project Management



Length: 1 day

Audience: Employees responsible for managing projects or programs that require implementation and/or sustainability

Many public safety personnel are well-skilled in dealing with events/incidents that benefit from a rapid resolution. These employees often struggle, however, when given responsibilities or assignments requiring longer term management approaches such as: budgeting, tracking, interagency coordination, and oversight. This 2-day class is designed to fill this gap by assisting personnel charged with managing special projects/events, implementing a new piece of equipment, overseeing a capital project, or implementing new technology while assisting with orderly command/management transitions..

Objectives:

- Name and apply project management terminology
- Practice identifying project SCOPE
- Review common types of projects managed within law enforcement
- Define clear project goals, measurable deliverables, and milestones
- Implement risk management techniques and mitigation strategies
- Factor changing variables associated with the public safety environment
- Estimate budgets, task work, and timelines
- List the leadership skills needed to run projects across multiple divisions and partners
- Analyze personal management tendencies and discuss relationships within the project team
- Practice managing a simulated law enforcement project

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Let us challenge the way your employees think, and improve the way they perform...

Moser Training Solutions, LLC (MTS) is privileged to work with corporate and government leaders who want to improve employee and customer satisfaction, while enhancing both individual and team performance.

What we do:

- Provide professional and career development training
- Customize training to the client's needs
- Coaching (career advancement, study techniques and effective writing skills)
- Conduct individual and program assessment
- Provide law enforcement subject matter expertise
- Project management and consultation
- Prepare private industry for emerging threats

Train-the-Trainer

Instructor Development (and recertification)
Field Training Officer (FTO)
Police Training Officer (PTO)
Advanced Coaching (FTO/PTO)
Basic Recruit Academy Instructor

Professional Development

Building Outstanding Teams
Customer Service for Public Safety
Problem-Solving, Decision-Making
Resolving and Navigating Conflict
Facilitation Skills
Ethics, Stress and Negativity
Project Management

Leadership

Leader in Blue/Operational Readiness
Leaving a Legacy Through Leadership
Leading During Challenging Times
Leading and Influencing at all Levels
Performance Management for Supervisors

Career Advancement

Excelling Through Written Correspondence
Preparation for Career Related Interviews
Assessment Center Preparation
Improving Cognitive and Test Taking Skills
Resume Preparation
One-on-One Career Coaching
Individual Assessment and Compliance Issues

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